

MEETING: CABINET
DATE: Thursday 21st July, 2016
TIME: 10.00 am
VENUE: Committee Room, Town Hall, Bootle

Member

Councillor

- Councillor Maher (Chair)
- Councillor Atkinson
- Councillor Cummins
- Councillor Fairclough
- Councillor Hardy
- Councillor John Joseph Kelly
- Councillor Lappin
- Councillor Moncur
- Councillor Veidman

COMMITTEE OFFICER: Steve Pearce
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an * on the agenda involve Key Decisions

A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.

We endeavour to provide a reasonable number of full agendas, including reports at the meeting. If you wish to ensure that you have a copy to refer to at the meeting, please can you print off your own copy of the agenda pack prior to the meeting.

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AGENDA

Items marked with an * involve key decisions

<u>Item No.</u>	<u>Subject/Author(s)</u>	<u>Wards Affected</u>	
1	Apologies for Absence		
2	Declarations of Interest Members are requested to give notice of any disclosable pecuniary interest, which is not already included in their Register of Members' Interests and the nature of that interest, relating to any item on the agenda in accordance with the Members Code of Conduct, before leaving the meeting room during the discussion on that particular item.		
3	Minutes of Previous Meetings Minutes of the meeting held on 23 June 2016		(Pages 5 - 10)
* 4	Revenue Budget 2015/16 Outturn Report of the Head of Corporate Resources	All Wards	(Pages 11 - 20)
* 5	Sefton and Knowsley Youth Music Hub Report of the Head of Schools and Families	All Wards	(Pages 21 - 30)
* 6	Adoption of Sefton Playing Pitch Strategy Report of the Head of Regeneration and Housing	All Wards	(Pages 31 - 36)
* 7	Southport Town Centre - Townscape Heritage Lottery Application Report of the Head of Regeneration and Housing	Dukes	(Pages 37 - 44)

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THE "CALL IN" PERIOD FOR THIS SET OF MINUTES ENDS AT 12 NOON ON MONDAY 11 JULY 2016. MINUTE NO. 15 IS NOT SUBJECT TO "CALL - IN."

CABINET

MEETING HELD AT THE BIRKDALE ROOM, TOWN HALL, SOUTHPORT ON THURSDAY 23RD JUNE, 2016

PRESENT: Councillor Fairclough (in the Chair)
Councillors Atkinson, Hardy, John Joseph Kelly,
Lappin, Moncur and Veidman

ALSO PRESENT: Councillors Booth and Hands

9. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cummins and Maher.

10. DECLARATIONS OF INTEREST

No declarations of any disclosable pecuniary interest were received.

11. MINUTES OF PREVIOUS MEETING

Decision Made:

That the minutes of the Cabinet meeting held on 26 May 2016 be confirmed as a correct record.

12. FUTURE OF AREA COMMITTEES

The Cabinet considered the report of the Head of Regulation and Compliance which provided an update on the recent consideration of the operation of Area Committees following the reports to the three Area Committees in December 2015 and January 2016 and the comprehensive public engagement exercise that was completed during February / March 2016.

Decision Made: That

- (1) the results of the consultation and engagement process set out in Appendix 1 to the report be noted; and
- (2) the Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) be requested to undertake an examination of the operation of Area Committees by way of a Scrutiny Review.

Agenda Item 3

CABINET- THURSDAY 23RD JUNE, 2016

Reasons for Decision:

To enable the Overview and Scrutiny Committee to review the operation of Area Committees. and submit a report on their recommendations to the Cabinet for consideration.

Alternative Options Considered and Rejected:

A number of options were set out in Section 4 of the report.

13. REVOCATION OF EXISTING SUPPLEMENTARY PLANNING GUIDANCE NOTES

The Cabinet considered the report of the Head of Regeneration and Housing on proposals to revoke a number of obsolete Supplementary Planning Guidance notes currently in force in Sefton that are no longer required.

Decision Made:

That approval be given to the revocation of the following Supplementary Planning Guidance notes:

- Bedford Road / Queens Road (2004)
- Bootle Town Centre (2004)
- Coffee House Bridge (2007)
- Development in the Green Belt (2003)
- Klondyke (2004)
- Peel/Knowsley and Linacre (2008)

Reasons for Decision:

Many of the Supplementary Planning Guidance notes were adopted in 2003 and relate to the soon to be superseded Sefton Unitary Development Plan. Whilst some have resulted in successful development being carried out in the Bedford / Queens and Klondyke Housing Market Renewal Initiative neighbourhoods, there is no funding to carry out the proposals for the Knowsley / Peel /Linacre Area. Others are inconsistent with the National Planning Policy Framework or the emerging Sefton Local Plan. As a result they are no longer required and should be revoked.

Alternative Options Considered and Rejected:

One alternative would be not to revoke the Supplementary Planning Guidance notes. However as they are mostly out of date, they would be given little weight in the decision making process. This would lead to confusion when people are seeking policy advice in relation to planning applications.

CABINET- THURSDAY 23RD JUNE, 2016

14. SEFTON HOUSING STRATEGY 2016 - 2021

The Cabinet considered the report of the Head of Regeneration and Housing seeking approval to publish Sefton's Housing Strategy, which sets out the vision, key themes and strategic housing priorities for Sefton over the next five years.

Decision Made: That

- (1) approval be given to the publication of Sefton's Housing Strategy 2016 – 2021 as set out in Appendix 1 of the report for publication; and
- (2) it be noted that further work would be undertaken in Summer/Autumn 2016 on the Housing Strategy Action Plan and Monitoring Report. The action plan framework will include specific activities and actions to be undertaken by the Council to achieve the strategic priorities as identified in the Housing Strategy document.

Reasons for Decision:

The Government had recognised that *“housing should provide a secure foundation for individuals to live the lives they want to live. Finding the right home, in the right place, can be an essential platform for people seeking to support their families and sustain work”*. This updated Housing Strategy sets out the locally agreed, long-term vision for housing and sets out strategic housing priorities, objectives and broad target outcomes to help achieve this aim.

Alternative Options Considered and Rejected:

None.

15. CAPITAL PROGRAMME CAPITAL ALLOCATIONS 2016/17

The Cabinet considered the report of the Head of Corporate Resources which provided details of the 2016/17 Capital Allocations received to date and their proposed use in the development of a new starts programme for 2016/2017. The report indicated that £5.245m of new investments from the Single Capital Pot are aimed to improve the facilities and services to residents throughout Sefton.

Decision Made: That

- (1) the 2016/2017 capital allocations received to date, as set out in paragraph 3.2 of the report be noted;
- (2) the Council be recommended to give approval to the inclusion within the Capital Investment Plan of the capital schemes to be

Agenda Item 3

CABINET- THURSDAY 23RD JUNE, 2016

funded from the 2016/17 Single Capital Pot, as outlined in Appendix A of the report;

- (3) the Council be recommended to give approval to the inclusion within the Capital Investment Plan of the capital scheme to be funded from Prudential Borrowing as outlined in Appendix B of the report;
- (4) the Council be recommended to give approval to the inclusion within the Capital Investment Plan of the self-funded capital schemes as outlined in Appendix C of the report; and
- (5) it be noted that the proposal was a Key Decision but had not been included in the Council's Forward Plan of Key Decisions. Consequently, the Leader of the Council and the Chair of the Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) had been consulted under Rule 27 of the Access to Information Procedure Rules of the Constitution, to the decision being made by the Cabinet as a matter of urgency on the basis that it was impracticable to defer the decision until the commencement of the next Forward Plan in view of the need progress the capital schemes to approval stage.

Reasons for Decision:

To update Members on the 2015/2016 Capital Investment Plan and Capital Allocations received to date and to allow Members to consider how these allocations should be utilised and for one scheme to be funded from Prudential Borrowing.

Alternative Options Considered and Rejected:

The options available to Members for the use of non ring-fenced capital grant allocations are included in the report.

16. CUSTOMER EXPERIENCE OF CLAIMING COUNCIL ADMINISTERED BENEFITS AND FINANCIAL SUPPORT

The Cabinet considered the report of the Head of Regulation and Compliance which incorporated the report of the Working Group appointed by the Overview and Scrutiny Committee (Regulation, Compliance and Corporate Services to review the customer experience of claiming Council administered benefits and financial support.

The Cabinet Member – Regulatory, Compliance and Corporate Services commended the work undertaken by the Working Group and indicated that the recommendations would feed into the general review of Customer Services.

CABINET- THURSDAY 23RD JUNE, 2016

Decision Made: That

- (1) the Cabinet supports the contents of the Customer Experience of Claiming Council Administered Benefits and Financial Support Working Group Final report and approves the recommendations as set out in paragraph 12 of that report; and
- (2) the Head of Corporate Resources be requested to submit a monitoring report to the meeting of the Committee to be held on 17 January 2017, setting out progress made against each of the recommendations set out in the report and that thereafter, monitoring reports be submitted to the Committee on a six monthly basis.

Reasons for Decision:

The Working Group had made a number of recommendations that require approval by the Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) and the Cabinet.

Alternative Options Considered and Rejected:

None.

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Report to:	Cabinet	Date of Meeting:	21 July 2016
Subject:	Revenue Budget Outturn 2015/16	Wards Affected:	(All Wards);
Report of:	Head of Corporate Resources		
Is this a Key Decision?	No	Is it included in the Forward Plan?	Yes
Exempt/Confidential	No		

Purpose/Summary

To inform Cabinet of the revenue outturn position on the 2015/16 General Fund (including Schools' Delegated Budget) and to note a surplus of £2.376m compared to the approved 2015/16 budget.

The financial year 2015/16 was the first year, of a two year financial plan, which will see the Council meet a savings target of £55m, following on from real term reductions of £114m in previous years. The savings target in 2015/16 was £32.487m, and Members have been informed of progress in meeting this financial objective throughout the year. As a result of this approach to financial management, the Council has once again delivered service efficiencies and reductions in order to remain within budget, whilst delivering services to agreed standards and levels. Running in parallel to the achievement of the 2015/16 financial targets was the identification and early implementation of any changes agreed for inclusion in the 2016/17 budget.

Recommendation(s)

Cabinet is recommended to: -

1. Note the General Fund net surplus of £2.376m for 2015/16;
2. Note the Schools Delegated Budget net deficit of £0.073m for 2015/16 (plus the transfer of resources of £0.624m re schools transferring to academies);
3. Approve the use of resources from the in-year surplus as follows: -
 - a. To continue the current modern apprenticeship scheme until 31 March 2017, at a cost of £0.100m pending the introduction of the national scheme from 2017/18; and
 - b. In accordance with previous events, the Council will support the preparation for the Open Golf Championship at Birkdale in 2017 and during 2016/17 will determine whether a financial contribution will be made as part of that support from the in-year surplus.

How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	

Agenda Item 4

2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

Reasons for the Recommendation:

To ensure Cabinet are informed of the revenue outturn position for 2015/16.

What will it cost and how will it be financed?

(A) Revenue Costs

Following the closure of the accounts, the Council achieved a surplus of £2.376m compared to the 2015/16 original budget figure. As a result, General Balances stand at £8.178m. Schools' Balances reduced to £16.749m, principally due to the conversion of two schools into academies.

(B) Capital Costs

None.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal	
Human Resources	None
Equality	
1. No Equality Implication	<input type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery:

None.

What consultations have taken place on the proposals and when?

The Head of Corporate Resources is the author of the report (FD 4230/16)

Head of Regulation and Compliance has been consulted and any comments have been incorporated into the report. (LD 3513/16)

Are there any other options available for consideration?

None.

Implementation Date for the Decision

Immediately following call-in.

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Background Papers:

None

Agenda Item 4

1. Introduction

- 1.1 The report details the outturn position for the financial year 2015/16 and provides details of the major variations within that position for the General Fund and Schools' Delegated Budgets.

2. Revenue Outturn 2015/16

- 2.1 The Council has completed the closure of the Authority's Accounts for 2015/16 and submitted the Statement of Accounts to its external auditor Ernst & Young for audit. The timeframe for the overall closure of accounts process is as follows: -

- Closure of Accounts – Completed by 9 June 2016
- Audit review – Planned completion 15 July 2016
- Audit & Governance Committee Report – 7 September 2016

It should be noted that 2015/16 represents the first year following the introduction of a new financial system (Agresso), and the change in external auditors from PricewaterhouseCoopers to Ernst & Young.

- 2.2 The outturn figures for the General Fund 2015/16 are presented in more detail in the following sections but can be summarised as follows:

2.3

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
	<u>£m</u>	<u>£m</u>	<u>£m</u>
<u>Net Revenue Expenditure</u>			
<u>Services</u>			
Strategic Management	2.816	2.795	-0.021
Commissioning Support and Business Intelligence	2.361	1.940	-0.421
Strategic Support	0.486	0.506	0.020
Adult Social Care	84.242	84.499	0.257
Children's Social Care	24.870	28.686	3.816
Communities	10.835	10.787	-0.048
Corporate Support	4.632	3.728	-0.904
Health and Wellbeing	23.456	23.239	-0.217
Inward Investment and Employment	2.574	2.584	0.010
Locality Services - Commissioned	19.359	18.774	-0.585
Locality Services - Provision	9.298	9.946	0.648
Regeneration and Housing	4.003	4.089	0.086
Regulation and Compliance	5.379	4.615	-0.764
Schools and Families	27.235	27.200	-0.035
<u>Total Service Net Expenditure</u>	221.546	223.388	1.842

Reversal of Capital Charges	-13.376	-13.376	-
Corporate Items	10.770	7.202	-3.568
Levies	35.072	35.072	-
Parish Precepts	0.894	0.894	-
Total Net Expenditure	254.906	253.180	-1.726
Financed by:			
Council Tax Payers	-108.623	-108.623	-
Revenue Support Grant	-51.007	-51.007	-
Business Rates Top-Up	-24.262	-24.262	-
Retained Business Rates	-34.175	-34.175	-
General Government Grants	-34.245	-34.895	-0.650
Total Financing	-252.312	-252.962	-0.650
Amount Funded from General Balances	2.594	0.218	-2.376

General Fund Outturn 2015/16

- 3.1 As discussed, the outturn for 2015/16 shows that there was a net surplus against budget of £2.376m. Within this, service expenditure exceeded the approved budget by £1.842m however a surplus of £4.218m on the Councils corporate budgets enabled an overall surplus to be achieved. In line with previous practice, savings agreed by the Council in October / November 2014 for future years, were approved for immediate implementation. This practice has enabled the Council to agree service levels for the year and ensure it can effectively manage its budget during these challenging times.
- 3.2 As would be expected, during the financial year, there has been a number of significant variations in individual services. The major variances are highlighted in the following paragraphs:
- 3.2.1 **Commissioning Support and Business Intelligence** - The net surplus on these services totalled £0.420m. This arose due to posts being held vacant in anticipation of a restructure that was required in 2016/17 in order to achieve approved savings. Also, staff were seconded to funded posts which were not backfilled.
- 3.2.2 **Children's Social Care and Schools and Families**– There was an overall deficit on these service areas of some £3.816m; the main variations across the service are highlighted below: -

- Schools and Families

Throughout the year, Cabinet has been made aware of the forecast deficit on Specialist Transport for children. This is reflected in the final accounts at a deficit of £1.545m (£2.164m in 2014/15);

Agenda Item 4

A number of surpluses have materialised within the service in year including Early Years Service -£0.643m; SEN and inclusion services - £0.220m; and Central support and regulatory services -£0.717m; and

- The pressure on Children's Social Care has been highlighted throughout the year and, as with most local authorities remains an ongoing risk into future years. The increase in the number of Looked-After Children and wider pressures has contributed to a deficit on placements and care packages of £3.816m in 2015/16 (£1.747m in 2014/15). Members will recall £2.5m was allocated within the 2016/17 budget in order to recognise the pressure in this area.

3.2.3 Adult Social Care -

The outturn position for the Adult Social Care service showed a net deficit position of £0.257m with the main variations outlined below:

- The employee budget was £1.076m in surplus predominantly due to a number of posts remaining vacant throughout the year. It should be noted that this reflected a vacancy management strategy to support the delivery of the Assessment Team savings that are required in 2016/17. During the year there has also been a restructure in Mental Health teams with vacant posts being held pending completion of the new structure. These factors combined with the continued difficulty in recruiting staff to posts, due to a lack of availability of qualified staff, has led to the final outturn position. The Specialist Transport services provided for adult social care was also in deficit by £0.102m (£0.095m in 2014/15);
- A surplus position for the Housing Related Support budget of £0.650m resulted as preparation was made for the required budgeted saving in 2016/17; and
- These budget surpluses within the service were offset by a deficit in the Community Care budget of £3.287m. The key variation on this budget arose due to the fact that the in-year budgeted income of £3m in relation to the Better Care Fund was not received from the relevant Clinical Commissioning Groups (CCG's). This position had been widely reported throughout the year and Members were kept informed of ongoing negotiations and dialogue. It should be noted that the 2016/17 budget had assumed £6m of income would be received from the CCG's in order to support social care. At this stage it is considered that it is unlikely that this income will be received, therefore an assessment of the overall impact on both service delivery and the budget is being made. Members will be informed of progress on this issue throughout 2016/17.

3.2.4 **Corporate Support** – A net surplus of £0.903m was generated in year and can primarily be accounted for by the following:

- A surplus on rental payments for Magdalen House and Merton House (£0.340m); and
- A surplus of £0.540m mainly due to savings against staffing budgets within Finance (posts being held vacant, pending a saving requirement in 2016-17) and savings made against the contract with arvato.

3.2.5 Health and Wellbeing – A net surplus of £0.217m on this service was largely due to reduced staffing costs, savings in utilities and unachieved income at the Leisure Centres.

3.2.6 Regulation & Compliance – A net surplus of £0.765m was brought about primarily by the following variations:

- Reduction in staffing expenditure £0.309m due to vacancies and receipt of funding for employees services.
- Improved income and funding of £0.288m, received for car parking (£0.104m) and other services (£0.184m) as well as reduction in supplies and services expenditure (£0.099m).

3.2.7 Locality Services Provision – The services overall outturn position is showing a deficit of £0.648m. Within this Catering Services (£0.175m) and School Crossing Patrol (£0.031m) generated a budget surplus, however a number of deficits occurred on Security Services (£0.398m), Building Cleaning (£0.229m), Cleansing (£0.199m) and Vehicle Maintenance (£0.026m).

With regard to Building Cleaning, the income target was not achieved and is currently being reviewed as part of ongoing financial management. During 2015/16 the cleansing service saw green waste levels reduce, whilst collection values associated with brown bins increased thus resulting in a budget deficit. A new process has been introduced for 2016/17 and it is estimated that this budget will be balanced. With regard to Sefton ARC income was lower than anticipated, however, with recently awarded contracts it is anticipated that there will be also be a balanced position in 2016/17.

3.2.8 Locality Services Commissioned – There was an overall surplus of £0.585m on this service. This was due to surpluses achieved on Transportation & Highway Infrastructure of £0.382m, Landscape Services of £0.123m and Specialist Transport Contracted Services of £0.080m

3.2.9 Corporate Budgets - Debt Repayment / Net Investment – Whilst service budget spend exceeded the budget by £1.8m, the corporate budgets were in surplus by £4.2m. Better investment returns on cash balances held by the Council and lower capital financing costs gave a surplus of £0.917m. Other variations included one-off receipts from rechargeable works and other provisions (£1.706m) and the non-use of a central inflation provision.

Members will recall that Cabinet / Council approved an amendment to the Treasury Management Strategy with regard to Minimum Revenue Provision

Agenda Item 4

for debt repayment earlier this year. The impact of this in 2015/16 was a reduction in cost of £6.5m. As reported previously, these resources have been reserved in 2015/16 to assist the Council in balancing the Budget for 2016/17 and future years.

3.3 Utilisation and resources arising from 2015/16 underspend

3.3.1 The overall Council-wide surplus compared to the budget (£2.376m), has provided an opportunity to resource the following initiatives, for which approval is sought:

- In line with previous years, it is proposed that resources could be utilised to support Apprentices and Advanced Apprentices during 2016/17, at an estimated cost of £0.100m. Members should note that the Government Levy for apprentices in 2017/18 will require further resources to be identified, as will the longer term commitment to employing apprentices. This will be considered as part of the budget process for 2017/18;
- One of the major sporting events that is occasionally held in Sefton is the Open Golf Championship. In 2017 the event will be held at the Royal Birkdale Golf Club. This event delivers a significant boost to the local economy with the 2014 event at Hoylake estimated to have generated £70m. In line with previous occasions of hosting the Open, the Council will support the event and a financial contribution may be provided as part of this support.

4 Schools' Delegated Budgets Outturn 2015/16

4.1 The level of schools' balances as at the end of 2015/16 is £16.749m. This overall sum consists of direct school balances of £16.308m, Supply Funding Pool (£0.255m) and the Schools Rates Pooled Account (£0.186m). The total represents 8.70% of schools' 2015/16 delegated budgets. Overall schools' direct balances changed by a modest amount in year of -£0.616m, whilst the schools Supply Pool balances decreased by -£0.168m; and the Rates Pool Account increased by £0.087m.

4.2 A sub-group of the Schools Forum examined the levels of balances held in June 2015 and where appropriate schools were asked to demonstrate robust plans for the committed use of surplus balances. Following this exercise it was considered that appropriate plans were in place and no further action was taken. The current year's exercise has yet to be undertaken, however it is suggested that the position be kept under review and that proactive financial management be undertaken across all schools to ensure that the impact of funding changes/variations can be managed effectively within the current challenging environment.

5 Overall Budget Outturn Summary

- 5.1 The change in the level of Council and School Balances as at 31 March are set out below: -

Revenue Account 2015/16	Schools	Non-School Services
	£m	£m
Actual Balances at 31 March 2015	17.023	8.396
Less: Schools' Delegated Budget Net Change 2015/2016 (#)	-0.697	-
Use of Balances in 2015/16	-	-0.218
Provisional Unallocated Balances at 31 March 2016 (Pending audit)	16.749	8.178

(#) Of the £0.697m variation, £0.624m relates to the transfer of balances to the new academies at Hillside & Litherland High schools.

6 Conclusion

- 6.1 The Council continues to exercise strong financial management both corporately and across each of its services. This has resulted in an overall surplus at outturn.

As would be expected, there are a number of areas where demand has exceeded the budget and these will be monitored in the new financial year (2016/17) and may need to be considered as part of the ongoing development of the Medium Term Financial Plan. The Council's accounts are currently subject to review by the external auditor, Ernst & Young, and following completion of the audit, the Accounts will be presented to the Audit & Governance Committee for consideration, together with the ISA 260 report that will reflect their findings and conclusions.

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Report to: Cabinet

Date of Meeting: 21st July, 2016.

Subject: Sefton and Knowsley Youth Music Hub

Report of: Head of Schools and Families

Wards Affected: All

Is this a Key Decision? No

Is it included in the Forward Plan? Yes

Exempt/Confidential No

Purpose/Summary

To seek Cabinet approval for the development of a single Music Education Hub for the Local Authority Areas of Sefton and Knowsley.

Recommendations:

1. That Cabinet approves Option 3, to develop the SKY Music Hub (Sefton and Knowsley Youth Music Hub) as the single Music Hub for the two Local Authority Areas, with Sefton Council acting as the Lead Hub organisation for a trial period up until 31st March 2017; and
2. That Cabinet grants officers the authority to enter a Partnership Agreement for the joint Music Hub with Knowsley MBC.

How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	√		
2	Jobs and Prosperity	√		
3	Environmental Sustainability		√	
4	Health and Well-Being	√		
5	Children and Young People	√		
6	Creating Safe Communities	√		
7	Creating Inclusive Communities	√		
8	Improving the Quality of Council Services and Strengthening Local Democracy	√		

Agenda Item 5

Reasons for the Recommendation:

The creation of a single Music Education Hub across Sefton and Knowsley will improve the range, quality and impact of music education opportunities for children and young people across the two Local Authority Areas by harnessing complementary strengths.

A single music education hub for Sefton and Knowsley brings an economy of scale and therefore cost efficiencies. For example, the joint commissioning of Continuing Professional Development (CPD).

What will it cost and how will it be financed?

(A) Revenue Costs

The Music Service is funded entirely by external grant funding or by contributions from schools, and so there are no financial implications to the Council as a result.

(B) Capital Costs N/A

The new hub will be funded by an annual grant from the Department for Education via Arts Council England and from traded activity with schools and income from parents.

The Head of Corporate Resources has been consulted (FD 4193/16) and notes that the Music Service is funded entirely by external grant funding or by contributions from schools, and so there are no financial implications to the Council as a result.

The Head of Regulation and Compliance has been consulted and has no comments on the report. (LD 3476/16)

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal-	
Human Resources-	
Equality	
1. No Equality Implication	<input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery:

Service delivery will be improved through collaborative working towards a joint strategy. For example, sharing expertise from each Local Authority Area, increasing the range of opportunities for children and young people and improving the support, training and resources available to teachers in schools.

Sefton Music Hub and Knowsley Music Education Hubs were both formed in 2012 in response to the National Plan for Music Education (DfE, 2011). It is now proposed that Sefton and Knowsley will have a single Music Hub (Sefton and Knowsley Youth Music Hub)

What consultations have taken place on the proposals and when?

In 2015, Brighter Sound, (an independent regional music development organisation) were commissioned to undertake a strategic review of extended music education provision across Sefton and Knowsley. Parents, young people and schools were consulted widely on a range of issues. The final report made several thematic recommendations about the ways in which a joint hub could improve the quality and breadth of music education for children and young people.

Cabinet members and senior officers of both Local Authorities were consulted in Spring 2016.

Music Hub Relationship Managers from Arts Council England (ACE) have been consulted and are supportive of this initiative.

Future Consultations

Officers will consult ACE (Arts Council England) and continue dialogue with officers from other Music Hubs areas to develop a report on Option 2. This will enable Cabinet to reach a conclusion on the future delivery of the Music Hub from 1st April 2017.

Are there any other options available for consideration?

Option One

Status Quo. This would mean that (compared with Option 3) there would be fewer opportunities for children and young people and a less comprehensive offer of CPD (Continual Professional Development) for teachers in schools.

Option Two

A wider regional partnership, such as the North West or Merseyside has been considered, but there is not yet a state of readiness amongst all potential partners.

Option Three

A sub-regional partnership.

Develop the SKY Music Hub (Sefton and Knowsley Youth Music Hub) as the single Music hub for the two Local Authority Areas.

This option has the advantages of achieving a broader range of activities for Children and Young People and Professional Development opportunities for staff in schools, since costs will be shared and the duplication of activity avoided.

Shared expertise from Sefton and Knowsley will ensure stronger provision, since best practice and complementary expertise from both areas will be disseminated. This will include a joint Quality Assurance Framework and curriculum evaluation tools. There is also the potential to share resources.

Agenda Item 5

Implementation Date for the Decision

Following the expiry of the “call-in” period for the Minutes of the Cabinet Meeting.

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Background Papers:

National Plan for Music Education (NPME)

<https://www.gov.uk/government/publications/the-importance-of-music-a-national-plan-for-music-education>

Appendix 1 a. Sefton and Knowsley Areas of Work by Core/Extension Role and Strand

Appendix 1 b. Sefton and Knowsley Work Plan by Core/Extension Role and Strand

Appendix 2. ACE Music Education Hubs: Standard Terms and Conditions, 2016.

Agenda Item 5

1. Music Hubs

1.1 Music Hubs were first formed in 2012 as a direct result of the publication and implementation of the (then) coalition government's National Plan for Music Education or NPME (2011).

1.2 The vision of the NPME is to

“enable children from all backgrounds and every part of England to have the opportunity to learn a musical instrument; to make music with others; to learn to sing; and have the opportunity to progress to the next level of excellence”. (NPME, 2011, p9)

1.3 The NPME has four more years to run i.e. up to 2020. At its inception, it sought, amongst other initiatives, to develop a network of music education hubs in England to build on the work of music services.

1.4 The Department for Education (DfE) provides ring-fenced grant funding for hubs on an annual basis to support them in the delivery of specific roles.

1.5 The music education hub grant is aligned to LA pupil populations (5-18) within one or more LA areas. The allocations are calculated by the DfE according to a national funding formula. The grant is managed by Arts Council England (ACE) on behalf of the DfE.

1.6 ACE describes music education hubs as:

“groups of organisations – such as local authorities, schools, other hubs, art organisations, community or voluntary organisations – working together to create joined-up music education provision, respond to local need and fulfil the objectives of the hub. Hubs are coordinated by the hub lead organisation, which takes on responsibility for the funding and governance of the hub.”
(<http://www.artscouncil.org.uk/music-education/music-education-hubs>)

1.7 Music education hubs are, therefore, partnerships of independent organisations that agree to work together for the benefit of children and young people.

1.8 Local Authority Music Services are the lead organisations for most music hubs.

1.9 In all cases, the hub lead organisations are accountable for the grant funding received from the DfE through ACE.

2. Music Hub Governance

2.1 An Advisory Group will work with the Hub Lead and Head of Knowsley Music and Performing Arts Service to develop plans and agree budget alignment to meet the Aims of the NPME, ACE criteria and local need.

2.2 A Hub Board; The Performance, Accountability and Development Group has been established to oversee the work of the Hub. The board will support, challenge and

scrutinise hub plans, review strategy, offer advice and monitor performance and refer matters to the Hub Advisory Group, where appropriate.

3. Sefton and Knowsley Music Services

- 3.1. Sefton Music Service and Knowsley Music and Performing Arts Service are recognised as good quality providers in their areas and will continue to be key partners in delivering the Core Roles as described in the NPME (2011).
- 3.2. Both Sefton and Knowsley Music Services will continue to operate as separate Music Services under their respective Councils policies, procedures and contractual arrangements and will continue to support schools at a local level.
- 3.3 Sefton and Knowsley will retain their separate responsibility for the operation and sustainability of their Music Services.
- 3.4 Supported by the Hub Board and Advisory Group, Managers from both Music Services will work together on cross cutting themes to enhance and develop the quality and breadth of activity for children, young people and schools.

4. Areas of focus for joint working

- 4.1 Planned areas of joint working for 2016-2017 were agreed between Senior Service Mangers of Knowsley and Sefton on 28/1/16 are shown in Appendix 1 a and b.
- 4.2 Arts Council England recognises the multiple advantages of this collaboration and is fully supportive of the new SKY Music Hub.

5. Finance

- 5.1 The total Grant for the joint hub is £592,944. This is comprised of £380,743 (Sefton) and £212,201 (Knowsley).
- 5.2 The grant will be released to Sefton Council (as the body which is accountable) upon meeting the funding conditions as set out in the ACE Music Education Hubs: Standard Terms and Conditions, 2016 (Appendix 2). Upon receipt of the payment from ACE, the appropriate funding will then be dispersed to Knowsley MBC.
- 5.3. Sefton Music Service is self-financed from external funding or school contribution and there are no annual revenue commitments to the Council to support this service.
- 5.4. However if the funding to deliver the service was to cease at some stage in the future there is a potential financial liability cost relating to a small core team of staff who are employed to monitor and deliver this activity as they are employed by the Council, but currently funded through grant funding.
- 5.5 As lead authority, Sefton will have no financial burden on it as a result of the proposals within the report.

Agenda Item 5

6. Options

6.1 Option One

Status Quo. This would mean that (compared with Option 3) there would be fewer opportunities for children and young people and a less comprehensive offer of CPD (Continual Professional Development) for teachers in schools.

6.2 Option Two

A wider regional partnership, such as the North West or Merseyside has been considered, but there is not yet a state of readiness amongst all potential partners.

6.3 Option Three

A sub-regional partnership.




Develop the SKY Music Hub (Sefton and Knowsley Youth Music Hub) as the single Music hub for the two Local Authority Areas.

This option has the advantages of achieving a broader range of activities for Children and Young People and Professional Development opportunities for staff in schools, since costs will be shared and the duplication of activity avoided.

Shared expertise from Sefton and Knowsley will ensure stronger provision, since best practice and complementary expertise from both areas will be disseminated. This will include a joint Quality Assurance Framework and curriculum evaluation tools. There is also the potential to share resources.

Agenda Item 5

Appendix

1a	Sefton and Knowsley: Approach to Areas of Work/Core and Extension Roles by Strand	 Appendix 1a..docx
1b	Sefton and Knowsley: Approach to Areas of Work/Core and Extension Roles by Strand	 Appendix 1b..pdf
2	Standard terms and conditions for Music education hubs	 Appendix 2. Music Education Hubs - star

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Agenda Item 6

Reasons for the Recommendation:

In order to increase the weight that can be attached to the Sefton Playing Pitch Strategy it is necessary for the Council to officially adopt the document.

Alternative Options Considered and Rejected:

One alternative would be not to adopt the Sefton Playing Pitch Strategy; however this would limit the weight that could be attached to it in future decisions.

What will it cost and how will it be financed?

(A) Revenue Costs-No direct financial implications arising from this report. However the adoption of the strategy will lead to the council having a clear strategy in place to deliver improvements in sport in Sefton and will help the Council in working with external organisations to deliver improved sporting facilities. It is anticipated the strategy will also help the Council to secure external funding opportunities as external partners (including national governing bodies such as the FA) will have more confidence to invest in Sefton knowing there is a strategy in place to deliver improvements.

(B) Capital Costs- As above

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Financial		
Legal		
Human Resources		
Equality		
1.	No Equality Implication	<input checked="" type="checkbox"/>
2.	Equality Implications identified and mitigated	<input type="checkbox"/>
3.	Equality Implication identified and risk remains	<input type="checkbox"/>

Impact of the Proposals on Service Delivery:

The adoption of the strategy will lead to the council having a clear strategy in place to deliver improvements in sport in Sefton and will help the Council in working with external organisations to deliver improved sporting facilities.

What consultations have taken place on the proposals and when?

The Head of Corporate Resources (FD4226/16) notes this report indicates no direct financial implications at this stage. Adoption of the Strategy however is likely to increase the Council's chances of attracting external funding for sports pitch developments. Members will be advised of such opportunities in an appropriate manner should such schemes arise.

The Head of Regulation and Compliance (LD3509/16) have been consulted and has no comments on the report.

Implementation Date for the Decision

Following the expiry of the "call-in" period for the Minutes of the Cabinet Meeting

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Background Papers:

The following background papers, which are not available elsewhere on the Internet can be accessed on the Council website:

- I. Sefton Playing Pitch Strategy
- II. Sefton Playing Pitch Strategy Consultation summary

www.sefton.gov.uk/pitchstrategy

Agenda Item 6

Sefton Playing Pitch Strategy

1. Introduction

1.1 The Playing Pitch Strategy was commissioned in January 2015 to provide important evidence to support the draft Local Plan. It was necessary to produce the strategy to have up to date evidence on the current need for playing fields as some of the housing allocations contained former playing fields. At the Local Plan examination hearings the Inspector accepted the principle of developing these sites for housing subject to appropriate financial contributions being made to provide or improve pitches elsewhere.¹

1.2 The Sefton Playing Pitch Strategy's (PPS) purpose is to assess the demand and supply of playing pitches in Sefton in order to come up with recommendations of how to improve the stock and quality of playing pitches. This includes looking at different areas within Sefton as well as Sefton as a whole.

1.3 The PPS identified that there is a shortage of pitches for football, (particularly 3G modern artificial grass pitches), rugby and cricket. There is no shortfall for hockey, tennis and bowls, but all existing pitches should be protected or replaced.

1.4 The key recommendations to address the issues identified include:

- improving the quality of pitches to enable more matches to be played,
- improving facilities such as changing rooms and access,
- providing full size 3G (modern artificial grass) pitches
- Focusing on creating high quality Hub sites (larger multi-pitch sites) to make the best use of limited money. It is proposed to have at least one of these sites in the north, centre and south of the borough

1 The Local Plan former school sites are also subject to the Schools Standards and Framework Act, which states that 10 years must elapse before a playing field can be developed unless the Secretary of State has given permission. For example for Ainsdale Hope this 10 year period expires in August 2017), this issue has already been factored in to the Local Plan.

2. Consultation

2.1 Sefton Council consulted on the Draft Sefton Playing Pitch Strategy between the 26th February and the 22nd April 2016. A newspaper advert was placed in the Champion group of newspapers on the 24th February 2016 and the documents were advertised on the Council's webpage. In addition general consultees on our database and other stakeholders were either emailed or had letters sent to them.

3. Summary of Comments

3.1 A total of 6 consultation responses were received on the draft Sefton Playing Pitch Strategy. Some of the key comments are mentioned below

- I. Holy Trinity Sports Club (Formby) commented that they aspire to increase their number of Tennis courts.
- II. Rookery Sports Ground (Southport) commented that they have plans to improve their facilities, that their situation reflects the strategy and they would welcome the opportunity to be involved in any future strategies.
- III. A resident commented that it was important to make sure there were all weather pitches in Formby, particularly for winter.

- IV. A Sefton Council drainage officer stated that drainage charges should be taken into account for 3G pitches
- V. Redgate Rovers Junior FC commented that they wish to lease KGV Watchyard Lane, Formby, from the Council to develop their club.
- VI. Lydiate Parish Council agreed with the strategy in relation to sports facilities in Lydiate, particularly Tennis courts. They wish to work with Sefton Council to improve this.

There were no comments by Sport England; however this was expected as they had already signed off the strategy as they were part of the Steering Group.

A summary of the comments made and the Council response is provided in the consultation summary (listed as a background paper).

4. Next Steps

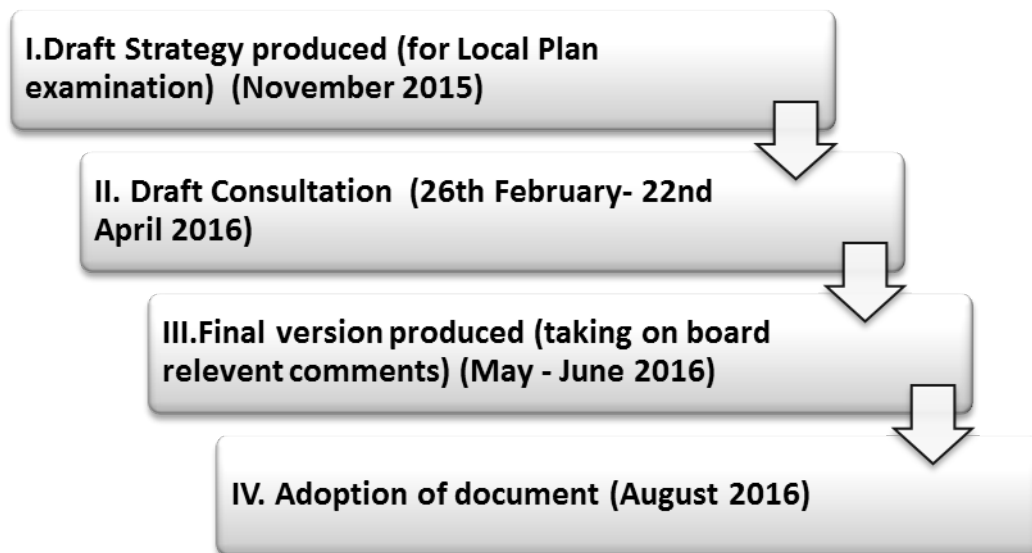
4.1 When approved for adoption, the Council will publicise the adoption of the documents on its website. Once adopted the Playing Pitch Strategy will be given greater weight in decision making.

4.2 The Council has formed a Playing Pitch Strategy steering group to help to implement the recommendations of the Strategy and make progress. This brings together officers from several different Council departments together with external organisations such as the Sefton Sports Council and representatives from national governing bodies and is led by an executive director. It is intended that this group will provide strategic direction to Council initiatives regarding playing pitches and sporting provision and help ensure the strategy is an active document influencing Council decisions rather than a strategy that will not be implemented.

4.3 The Strategy will also help the Council to secure external funding opportunities as external partners (including national governing bodies such as the FA) will have more confidence to invest in Sefton knowing there is a strategy in place to deliver improvements. The strategy aims to deliver hub sites (larger high quality sites) in key locations in each part of Sefton.

4.4 This is currently being worked on and Meols Park in Southport together with Litherland Sports Park have already been identified as possible hub sites for the north and south of the Borough. Work is continuing to identify a suitable hub site (or sites) for the centre of the borough. This represents an opportunity both to improve quality and at the same time reduce costs to the Council by focusing investment in key sites rather than dissipating resources. The Strategy will also help to meet a number of wider corporate objectives relating to health and wellbeing, and encouraging participation in sports.

Agenda Item 6



Report to: Cabinet **Date of Meeting:** 21 July 2016

Subject: Southport Town Centre - Townscape Heritage Lottery Application **Wards Affected:** Dukes

Report of: Head of Regeneration and Housing

Is this a Key Decision? Yes **Is it included in the Forward Plan?** Yes

Exempt/Confidential No

Purpose/Summary

To seek approval from Cabinet to make a **Stage 1 application** (of a 2 stage process) to the Heritage Lottery fund for the Townscape Heritage funding stream for Southport Town Centre including Lord Street and the Promenade Conservation Areas.

Recommendation(s)

- 1) It is recommended that Cabinet agrees the submission of a Stage 1 application for Heritage Lottery Funding for Southport Town Centre;
- 2) that subject to approval of the Stage 1 application:
 - a) the Head of Regeneration and Housing proceeds with Development of the Project for a Stage 2 application and that
 - b) prior to submission of the Stage 2 application a further report is presented for Cabinet seeking its approval to proceed with the application and setting out the Partnership Funding arrangements.

How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	√		
2	Jobs and Prosperity	√		
3	Environmental Sustainability	√		
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities	√		
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy	√		

Agenda Item 7

Reasons for the Recommendation:

Historic England (HE) and the Heritage Lottery Fund (HLF) advised very strongly that the best chance of success at Stage 1 would be to focus on vacant buildings and public realm within a specified zonal area within Southport to create more of a Townscape impact and to build on previous regeneration initiatives such as Kings Gardens. It was with close adherence to the advice provided by HE and the HLF, relating to the links between Kings Gardens and Lord Street, that the bid was developed, as this most closely met the Townscape Heritage programme criteria. The bid is complementary to the work and investment into Kings Gardens, is consistent with wider aims of the draft Southport Development Plan and Local Plan and will sit alongside future identified projects.

Both Lord Street and the Promenade Conservation Area were placed on the national Heritage at Risk Register in 2014. As a result the Council responded by forming a partnership with Historic England and identifying a series of complementary initiatives to seek to improve the area until it can be removed from the Register. One of these initiatives is the access to external Heritage Lottery Funding in order to fund the gap to repair and restore vacant historic buildings and to bring them back into sustainable use. The provision of grants will support positive enforcement action by the Council on the poor appearance of these properties. Improvements to the local environment will complement the work being undertaken to grow the visitor economy in the town.

Alternative Options Considered and Rejected:

These two Conservation Areas were chosen over others within the borough as they are currently classified as being "at risk" and so are in priority need of investment. The other four Conservation Areas "at risk" within the authority are not located within any Town Centre and do not have the identified need that that would suit the individual eligibility criteria and outcomes required as part of Townscape Heritage funding stream.

The Townscape Heritage funding stream was selected as a funding option, as there are currently no other grant funding streams available which building owners can access to undertake the necessary improvements.

What will it cost and how will it be financed?

The total cost of the scheme is estimated to be in the region of £2.9m with a bid to the Lottery for £1.6m over 2 phases (Stage 1 & 2).

The Stage 1 application process is competitive. If supported applicants are then given the opportunity to work up (over one year) their outline proposals in more detail.

(A) Revenue Costs

See Table below for cost breakdown and funding source.

(B) Capital Costs

See Table below for cost breakdown and funding source.

Total Project Costs

	Capital	Revenue	Funding Source*	Intervention Rate **
Stage 1 Development Costs		£101,000	£71,000 HLF £30,000 Sefton (secured)	29.8%
Stage 2 Delivery Costs	£2,360,000	£479,000	£1,560,500 HLF £100,000 Southport BiD £676,000 Premises Owners £502,500 Merseytravel STEP fund	54.17%
Grand Total	£2,360,000	£580,000		44.5%

* The Stage 1 Sefton funding has been secured. The Stage 2 funding needs to be sourced, however Southport BiD has agreed their contribution 'in principle' subject to a pound for pound match from Sefton Council. This would reduce 'the ask' to HLF.

**Intervention rate needs to be above 10% for both stages of the bid – it is the amount of partnership funding in the project stages against the cost.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<p>Financial Funding to progress a Stage 2 application has been secured from existing Council resources, no additional resources are required.</p> <p>A Stage 2 submission would require match funding, the exploration and securing of match funding forms part of the Stage 2 process. The Southport BiD match funding of £100,000 has been secured in principle but this would need to be spent by the BiDs closure in 2019.</p>	
<p>Legal No support required for Stage 1. Should the Stage 2 application be successful, agreements would need to be drawn up between the authority and local businesses. There is sufficient in-house expertise to undertake this task.</p>	
<p>Human Resources Additional resource will be required to implement the project should a Stage 2 application be successful. This will be resourced by the grant.</p>	
<p>Equality</p> <p>1. No Equality Implication <input checked="" type="checkbox"/></p> <p>2. Equality Implications identified and mitigated <input type="checkbox"/></p> <p>3. Equality Implication identified and risk remains <input type="checkbox"/></p>	

Agenda Item 7

Impact of the Proposals on Service Delivery:

This funding opportunity would complement and add value to the conservation service delivery currently taking place in Southport. If Stage 1 is approved a dedicated post will be created, funded by the grant, to develop the stage 2 bid and secure delivery thereafter for the duration of the scheme.

What consultations have taken place on the proposals and when?

The Head of Corporate Resources (FD4227/16) has been consulted and notes there are no direct financial implications in respect of stage 1 of this application. Sefton's contribution of £30,000 can be met from existing budgets. It is noted that if successful any stage 2 application and associated financial implications will be reported as appropriate to Cabinet at a future date.

The Head of Regulation and Compliance (LD3510/16) has been consulted and has no comments on the report.

Implementation Date for the Decision

Following the expiry of the "call-in" period for the Minutes of the Cabinet Meeting

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Background Papers:

There are no background papers available for inspection

1. Introduction/Background

- 1.1 The Chief Planning Officer has already begun a suite of measures seeking improvements in both the Lord Street and Promenade Conservation Areas and to help address, in part, the measures required to result in removal from the national “at Risk” register.
- 1.2 Measures include; the formulation of the draft Lord Street and Promenade Conservation Area Appraisals, implementation of the Lord Street Verhandah enforcement project aimed at owners undertaking physical improvements along with the investigation of a long term maintenance and management scheme, further enforcement work to improve the physical appearance of buildings within these areas, increasing awareness and visitor numbers through Heritage Trails, discussions with Highways and other Council Departments to ensure work undertaken is well considered.
- 1.3 To support this work, in January 2015, the Chief Planning Officer made enquiries about securing Heritage Lottery Funding for Southport Town Centre.

2. Townscape Heritage Lottery Funding

- 2.1 Townscape Heritage Lottery funding is aimed supporting projects that have the potential to regenerate and transform those conservation areas in need of investment and areas where there is a mixture of buildings and uses; including residential, retail and other business uses. Southport Town centre meets this criteria and the enquiry received positive feedback from both Historic England and the Heritage Lottery Fund and invited to submit a Stage 1 application.
- 2.3 At Stage 1 applicants are requested to provide an outline of their proposed project, explain why funding it is needed, what the funding will be used for, and what will happen if funds are not provided. Up to £2million is available and bids are required by 31st August.

3. Outline Project Proposal

- 3.1 If approved the Southport Townscape Heritage Scheme would seek to improve the town centre by; providing grant funds to owners of buildings to facilitate building repairs, reinstate lost or damaged features, bring vacant floor space back into use, upgrading the public realm and providing skills, education and training in regard to the conservation of the historic environment. The bid will focus on those routes linking the Lord Street and The Promenade Conservation Areas and in turn Kings Gardens with the Town Centre. It is believed that the project will act as an economic driver in stimulating the local economy and increasing visitor numbers.
- 3.4 If approved the proposal would allow building owners on Bold Street, Nevill Street, Scarisbrick Avenue, Waverley Street and Coronation walk to apply for grant funding. The Council would also seek to secure grant funding to contribute towards the public realm works proposed in Scarisbrick Avenue. These roads constitute a key east west gateway from Lord Street to Kings Gardens.

Agenda Item 7

4. Project Costs and Work Programme

- 4.1 See table above for breakdown of costs and funding sources. Total costs for delivery of the project, which is anticipated to last 5 years, are estimated to be in the region of £2.9 million. Stage 1 match funding is secured.
- 4.2 As indicated above during the Development phase and prior to submission of the Stage 2 application the project will need to identify and secure Partnership Funding. Early indications from the consultation exercise indicate significant support from Stakeholders.
- 4.3 Stage 1 status indicates that the Southport Town Centre - Townscape Heritage Lottery project is at outline (pre development) stage. If invited to submit a full application (Stage 2) a comprehensive bid would need to be worked up including detailed public realm works and a grant programme for businesses. See table below:

General Activity	Financial Commitment	Date
Submission of 1 st Round Application		
Formulation of 1 st Round Application that includes: <ul style="list-style-type: none"> Public Consultation Draft Conservation Area Appraisals Outline scheme plan identifying potential projects and estimated costs Detailed development work for stage 2 Outline public engagement, skills and education Plan Initial breakdown of capital works 	£0	31 Aug16
Decision on 1 st Round Application		Jan 17
If Approved Development Phase of 2 nd Round Application		
12 months of development that includes: <ul style="list-style-type: none"> Detailed education and skills Activity Statement Detailed funding strategy including investigation and commitment of match funding resource Detailed Conservation Area Management Plan Detailed condition surveys to fully establish costs of Capital work Detailed public and stakeholder consultation Detailed timetable, costs and cash flow of delivery phase Detailed Maintenance Plan Detailed Scheme Plan for work, High, Medium and reserve building projects Detailed Plan including costings for Public Realm Scheme Detailed partnership and governance agreement of how joint funding pot will be managed for third party grants Detailed building surveys and valuations 	£30,000 – Sefton council £71,000 - Heritage Lottery Fund	Jan 17 – Jan18
Submission of 2 nd Round Application		Jan 18
Decision on 2 nd Round Application		Mar 18

If Approved Delivery Phase of Project		
<ul style="list-style-type: none"> • Delivery of detailed scheme plan including brining vacant floorspace back into use. • Delivery of Scarisbrick Avenue/Wesley Street Public Realm • Delivery of Public Engagement Activity Plan • Delivery of education and skills training Plan 	<p>£1.560,500HLF</p> <p>£100,000 – BiD</p> <p>£502,500 - STEP Fund</p> <p>£676,000 – Premises Owners</p>	<p>Apr 18 – Apr 22 (Approximately, depends on detailed nature of the scheme)</p>

5. Consultation

5.1 The consultation exercise was undertaken to help gauge the likely level of interest in the scheme and ensure that the outline proposals meet the aims and aspirations of Stakeholders. The consultation proposals were reported to the Consultation and Engagement panel at its meeting held on 29th May.

5.2 Consultation comprised meetings with Ward Councillors (Dukes and Cambridge) Southport Bid, special interest groups with an interest in Southport heritage, and those building owners, landlords, tenants (including business tenants) and residents potentially impacted by the proposals. A public display was provided at the Atkinson during the month of June. 74 written responses were received, 76% of respondents acknowledged the decline in heritage within the town and the need to take action. As to roles and responsibilities 89% thought that it is the responsibility of the building owners to maintain heritage features. Only 2 respondents out of the 74 submitted believe that the council should have no role in protecting the heritage of Southport, with 78% of respondents feeling that the Council's role is to provide grant (this would form part of the bid). Overall, 93% of respondents are in support of the council making an application for Heritage lottery to improve Southport Town Centre. The Southport Civic Society wrote to the authority supporting the need for a Stage 1 bid.

5.3 If the Stage 1 application is successful. The Stage 2 development process would require a more detailed and in depth consultation programme.

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